



DEPT. OF COMMUNITY
DEVELOPMENT
PLANNING DIVISION
301 W. CHESTNUT
PHONE: (479) 621-1186
FAX: (479) 986-6896

BOARD OF ADJUSTMENT MEETING AGENDA
JUNE 24, 2021
4:00 PM

AGENDA

CALL TO ORDER:

ROLL CALL:

NEW BUSINESS:

1. (VAR 21--24) A request by Texas Roadhouse to allow two additional wall signs in the C-4 (Open-Display Commercial) zoning district and in the city's Interstate & Overlay District at 2922 S. 26th Street.

ACTION ON MINUTES:

1. June 10, 2021

ADJOURN:



COMMUNITY DEVELOPMENT
PLANNING DIVISION
301 W. CHESTNUT
planning@rogersar.gov
(479) 621-1186

MEETING DATE
June 24, 2021

TO: BOARD OF ADJUSTMENT

RE: **STAFF SUMMARY REPORT**
VARIANCE – #21-24 TEXAS ROADHOUSE
PL202100640

STAFF: Karen Perez, Zoning Technician

REQUEST DETAILS

ADDRESS/LOCATION:	2922 S. 26 th St
SUBDIVISION:	N/A
CURRENT ZONING:	C-4 (Open Display Commercial)
CURRENT USE:	Restaurant
APPLICANT/REPRESENTATIVE:	Mike Jones, Best Signs
PROPERTY OWNER:	Texas Roadhouse, LLC
NATURE OF REQUEST:	Allow two additional wall signs
AUTHORITY:	Sec. 14-724, Rogers Code of Ordinances

SUMMARY

This request is to allow two additional wall signs.

Community Development recommends consideration of the request.

STAFF REVIEW

1. BOARD OF ADJUSTMENT DUTIES PER SEC. 14-724(e)(1):

- a) Hear appeals from the decision of the Department of Community Development in respect to the enforcement and application of the zoning ordinance and the sign permitting provisions contained in Chapter 44, and may affirm or reverse, in whole or in part, said decision of the Department of Community Development; and
- b) Hear requests for variance from the literal provisions of the zoning ordinance in instances where strict enforcement of the zoning ordinance would cause undue hardship due to circumstances unique to the individual property under consideration, and grant such variances only when it is demonstrated that such action will be in keeping with the spirit and intent of the provisions of the zoning ordinance.

2. SUBJECT REQUEST:

- a) The applicant request to allow two additional wall signs at 18.1 sf and 7.98 sf.

3. GENERAL FINDINGS:

- a) This site has two street frontages and is permitted two wall signs by right with a maximum of 390 sf of total sign area for the building, per Rogers Code Section 44-9.
- b) A sign permit was approved for two wall signs on June 10, 2021 totaling 327.8-sf.
- c) If the request is approved, the building's signage will total 353.88-sf, which is less than the 390-sf allowed.
- d) The applicant notes directional needs for traffic flow as a hardship for the additional signage.
- e) Staff has not identified any circumstances unique to the individual property where strict enforcement of the zoning ordinance would cause undue hardship.

4. ZONING:

a) C-4 (Open Display Commercial)

The purpose and intent of the C-4 zoning district, per Rogers Code Sec. 14-711, is to provide essential commercial services and support activities and may have higher environmental impacts in terms of noise, dust, glare, etc., which make them incompatible with the office or retail character of the other business districts.

5. PUBLIC INPUT RECEIVED:

Staff has not received any comments from the public regarding this request.

6. RECOMMENDATIONS:

- a) Consider the request.

DIRECTOR'S COMMENTS

1. Agree with recommendations.



JOHN C. MCCURDY, Director
Community Development

SUGGESTED MOTIONS

1. IF APPROVING AS PRESENTED:
Move to approve the request as presented.
2. IF APPROVING SUBJECT TO OTHER ACTIONS:
Move to approve the request subject to [conditions or contingencies].
3. IF DENYING:
Move to deny the request as presented.
4. IF TABLING:
Move to table the request as presented [indefinite or date certain].

TABS

1. Vicinity map (aerial)
2. Variance application with required supplements



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NOTICE OF PUBLIC HEARING

Notice is hereby given that a public hearing will be held before the **Board of Adjustment** at Rogers City Hall at 301 W Chestnut Street on **June 24, 2021** at **4:00 p.m.** regarding an application by **Texas Roadhouse** under the provisions of the City of Rogers Code of Ordinances, for a variance to **allow 2 additional wall signs** in the C-4 (Open-Display Commercial) zoning district and in the city's Interstate & Overlay District at **2922 S. 26th Street** more particularly described as follows:

LEGAL DESCRIPTION:

PART OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER, SECTION 27, TOWNSHIP 19 NORTH, RANGE 30 WEST, BENTON COUNTY, ARKANSAS, MORE PARTICULARLY DESCRIBED AS FOLLOWS;

COMMENCING AT THE NORTHEAST CORNER OF SAID NORTHWEST QUARTER OF THE SOUTHEAST QUARTER; THENCE SOUTH 01°57'01" WEST, A DISTANCE OF 666.80 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 01°57'01" WEST, A DISTANCE OF 329.58 FEET; THENCE NORTH 87°09'05" WEST, A DISTANCE OF 374.78 FEET TO POINT ON THE EASTERLY RIGHT OF WAY OF INTERSTATE HIGHWAY NO. 49; THENCE NORTH 29°48'36" WEST, ALONG SAID RIGHT OF WAY, A DISTANCE OF 100.63 FEET; THENCE NORTH 26°12'06" WEST, ALONG SAID RIGHT OF WAY, A DISTANCE OF 278.93 FEET THENCE SOUTH 87°15'05" EAST, LEAVING SAID RIGHT OF WAY, A DISTANCE OF 559.36 FEET TO THE POINT OF BEGINNING, CONTAINING 154,620 SQUARE FEET OR 3.55 ACRES.

LAYMAN'S DESCRIPTION:

2922 S. 26th Street

Josh Allen, Secretary
Board of Adjustment

PUBLISH ONE TIME ONLY: **June 13, 2021**
BILL THE CITY OF ROGERS



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PLANNING DIVISION
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OFFICE USE ONLY

Permit Fee: \$100 (\$100)

Zoning: C-4

App Number: 21-24

CityView Application: PL202100640

Date: 6/9/21

VARIANCE APPLICATION

APPLICANT: Texas Roadhouse

ADDRESS: 2922 S. 26th Street SUITE #: _____

GENERAL LOCATION OF PROPERTY: On 26th St, just off I-49 (between Duluth & AG Knives)

PHONE #: 502.515.7328, ext. 328 EMAIL: smaeser@federalheath.com

PROPERTY OWNER: Texas Roadhouse LLC PHONE #: 502.426.9984

NATURE OF APPEAL:

- ☐ Appeal from decision of enforcement officer
☒ Variance from zoning ordinance

EXPLAIN REQUEST: (2) additional wall cabinet lit signs, used for directional purpose (1 for entrance door, and 2nd for To-Go pickup door). Needed to direct flow of customers/traffic.

Heath Crofut

6/2/2021

Applicant Signature

Date

Attachment Checklist:

- ☐ Letter explaining hardship or reason for request
☐ Legal description of property
☐ Relevant supporting documents
☐ Survey or sign proofs as needed

PLANNING STAFF PROVIDES:

DATE FILED: 6/9/21 PUBLIC HEARING DATE: 6/24/21

BOARD OF ADJUSTMENT DECISION: _____

SECRETARY, BOARD OF ADJUSTMENT

DATE

Sign Variance Justification

Subject Location:

Texas Roadhouse
2922 S. 26th Street
Rogers, AR 72756

Background:

Texas Roadhouse is opening a new store location in Rogers, at 2922 S. 26th St (on I-49). Opening this new location is evidence that Texas Roadhouse plans to contribute to the continuing growth and progress of the city of Rogers, but they find that they need to bolster their identity by modifying the signage entitlements dictated by the City's zoning ordinance. Therefore, as agents of Texas Roadhouse, we are applying for a variance requesting the addition of (2) wall signs, used primarily for directional purposes.

As this will be an entirely new building, built from the ground up, potential customers will have no familiarity with the layout of the restaurant, and the flow of traffic within the parking area. These (2) signs are necessary to direct customers to the entrance of the restaurant, and to the to-go pickup door, without causing undue traffic congestion, or creating a traffic safety hazard.

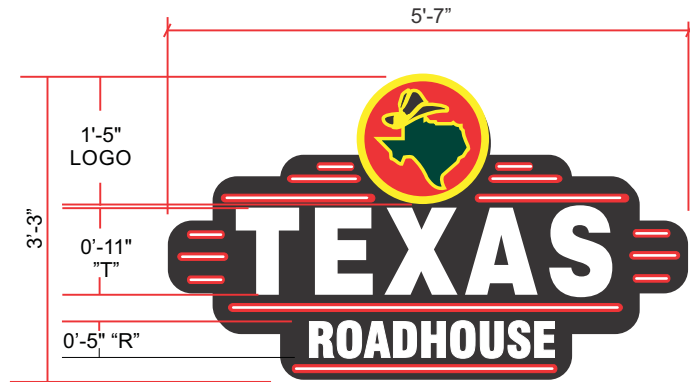
One (1) of these signs will be located at the only primary customer entrance to the restaurant. Without this sign, customers could create a potential safety hazard while searching the building for a viable entrance.

The second sign will be located at the to-go pickup door, and will be necessary to ensure proper traffic flow without creating a traffic hazard or unsafe conditions.

As the parking area wraps around the entirety of the new building, these (2) additional wall signs are necessary to create a safe environment, particularly in the parking area. They will help ensure an adequate, safe flow of traffic, both vehicular and for those on foot.

We appreciate the opportunity to present our reasoning behind our request for limited relief from the City of Rogers sign regulations. We feel that due to the circumstances it is reasonable to ask for this request.

Mike Jones
Best Sign Group



SIGN TYPE **C**

Single Face Illuminated Wall Sign | **18.1 Sq.Ft.**

SCOPE OF WORK:

Manufacture and install S/F Internally illuminated wall sign.

Scale: 3/4" = 1'-0"

MATERIAL FINISH COLORS

AKZO
Satin Black
Cabinet and
Face Bkgd

#7328
White Acrylic
Copy, Logo and Stripes
Bkgd

2150-43
Light Tomato
Red Vinyl
Logo Circle and
Stripe Bkgd.

2500-76
Holly Green
Vinyl
Logo: "State"

2500-15
Yellow Vinyl
Logo: Circle, Hat
and State Border.

2500-22
Black Vinyl elements
Applied to Yellow Bkgd.
Logo: "Hat"

CUSTOMER TO PROVIDE:

(For New / Remodel Construction) ADEQUATE BEHIND THE WALL BACKING AND ACCESS AS REQUIRED TO INSTALL SIGNAGE. CUSTOMER TO FORWARD COPY OF FINAL APPROVED SIGNAGE DRAWINGS TO BUILDING SITE CONTACT SO THAT THESE PROVISIONS CAN BE MADE DURING CONSTRUCTION AND PRIOR TO SIGN INSTALLATION.

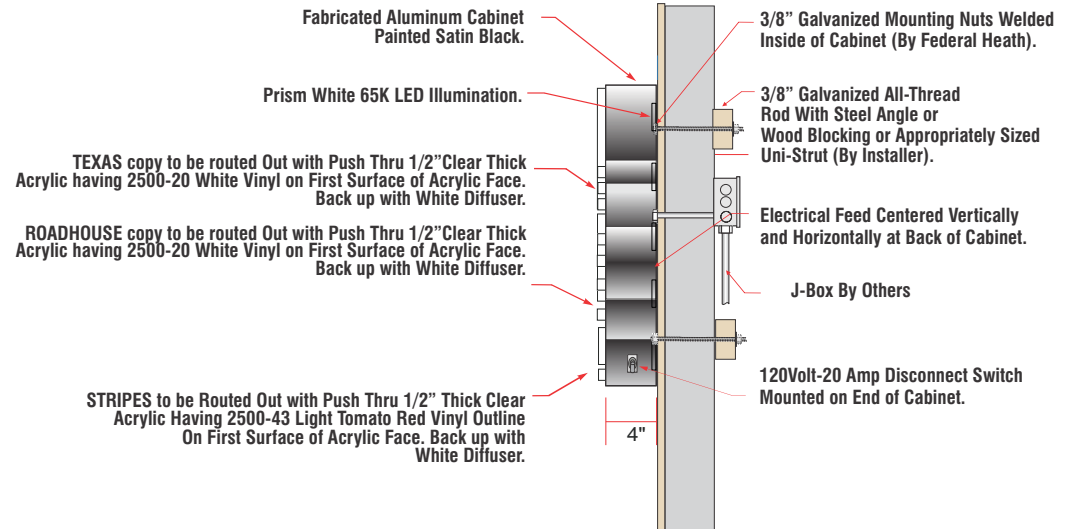
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A. All branch circuits for signs must be totally dedicated to signs (including dedicated ground and dedicated neutral per circuit).
B. Sign circuits must not be shared with other loads such as lighting, air conditioning, and other equipment.
C. Properly sized ground wire that can be traced back to the breaker panel must be provided.
D. Number and size of circuits for each sign to meet Federal Health Signage requirement.

Any deviation from the above recommendations may result in:
1. Damage to or improper operation of the sign(s).
2. Delays and additional costs.

Notes:
- Certain electrical components of signs will fail prematurely if signs are not shut-off for a period of time, once, each day. For best performance, we recommend signs to be connected to an automatic controlling device such as an Energy Management System, Time Clock or Photo Cell that will automatically shut-off the sign for a period of time, each day. Failure to do so will cause damage to the electrical components of the sign and will void the warranty.
- Some dimming devices will also adversely affect sign electrical components, causing failure. Any dimming of the sign without consultation with Federal Health Sign Co. will void the warranty.

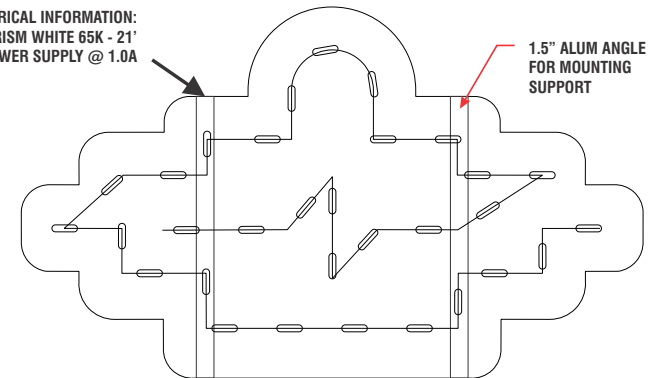
ELECTRICAL INFORMATION:

(31) SLOAN PRISM WHITE 65K - 21'
(1) 60w POWER SUPPLY @ 1.0A
TOTAL AMP LOAD = 1.0
(1) 120v / 20a CIRCUIT REQUIRED



Typical Cabinet End View

ELECTRICAL INFORMATION:
(31) SLOAN PRISM WHITE 65K - 21'
(1) 60w POWER SUPPLY @ 1.0A



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Building Quality Signage Since 1901

Revisions:

Colors Depicted in This Rendering May Not Match Actual Finished Materials. Refer To Product Samples For Exact Color Match

Client Approval/Date:

Landlord Approval/Date:

Account Rep: **Randy Cearlock**

Project Manager: **S. Maeser**

Drawn By: **S. Maeser**

Underwriters Laboratories Inc. **nfc** ELECTRICAL TO USE U.L.-48 LISTED COMPONENTS AND SHALL MEET ALL N.E.C. REQUIREMENTS

Project / Location:

TEXAS
road house
2922 S. 26th STREET
ROGERS, AR

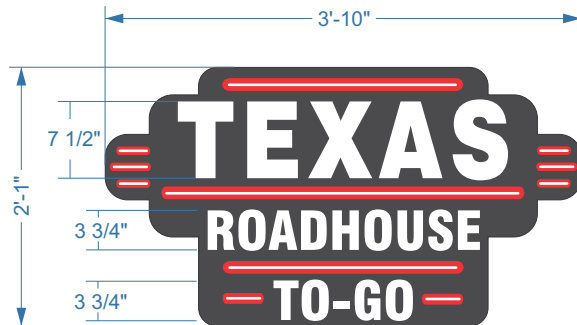
Job Number: **23-58714-10**

Date: **OCTOBER 16, 2020**

Sheet Number: **6** Of **9**

Design Number: **23-58714-10**

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SIGN TYPE **D**

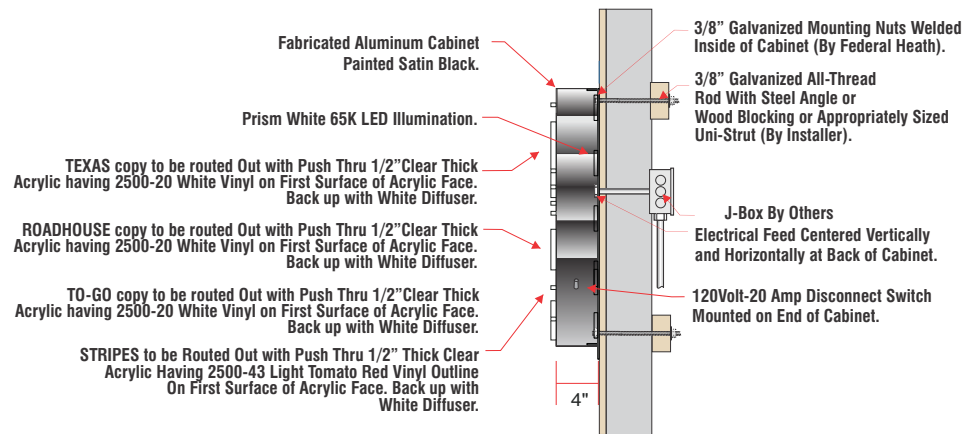
Single Face Illuminated Wall Sign

7.98 SQ.FT.

SCOPE OF WORK:

Manufacture and install S/F Internally illuminated wall signs.

Scale: 1" = 1'-0"



Typical Cabinet End View

CUSTOMER TO PROVIDE:

(For New / Remodel Construction) ADEQUATE BEHIND THE WALL BACKING AND ACCESS AS REQUIRED TO INSTALL SIGNAGE. CUSTOMER TO FORWARD COPY OF FINAL APPROVED SIGNAGE DRAWINGS TO BUILDING SITE CONTACT SO THAT THESE PROVISIONS CAN BE MADE DURING CONSTRUCTION AND PRIOR TO SIGN INSTALLATION.

ALL BRANCH (PRIMARY ELECTRICAL SERVICE) CIRCUITS & FINAL CONNECTION TO EACH SIGN (WITHIN 5 FT.) TO BE BY CERTIFIED ELECTRICIAN:

- All branch circuits for signs must be totally dedicated to signs (including dedicated ground and dedicated neutral per circuit).
- Sign circuits must not be shared with other loads such as lighting, air conditioning, and other equipment.
- Properly sized ground wire that can be traced back to the breaker panel must be provided.
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Notes:
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 2. Some dimming devices will also adversely affect sign electrical components, causing failure. Any dimming of the sign without consultation with Federal Health Sign Co. will void the warranty.

INSTALLER IS RESPONSIBLE FOR:

PROVIDING AND INSTALLING ALL COMPONENTS REQUIRED TO RUN SECONDARY WIRING (CONNECTORS, GTO CONDUIT, ETC.) TO BE DETERMINED BY LOCAL CODE AND SITE CONDITIONS.

PROVIDING ALL NEEDED INSTALLATION HARDWARE AS DETERMINED BY LOCAL CODE AND SITE CONDITIONS.

SEALING BUILDING PENETRATIONS WITH SILICONE TO PREVENT MOISTURE PENETRATION @ EXTERIOR LOCATIONS..

ELECTRICAL REQUIREMENTS

Total: 1.2 Amps

(1) 120V 20A Circuit Required.

ALL BRANCH CIRCUITS SHALL BE DEDICATED TO SIGNS (INCLUDING GROUND AND NEUTRAL) AND SHALL

MATERIAL FINISH COLORS

AKZO
Satin Black
Cabinet and Face Bkgd

#7328
White Acrylic
Copy, Logo and Stripes Bkgd

2150-43
Light Tomato Red Vinyl
Stripe Bkgd.



SIGN COMPANY
www.FederalHeath.com

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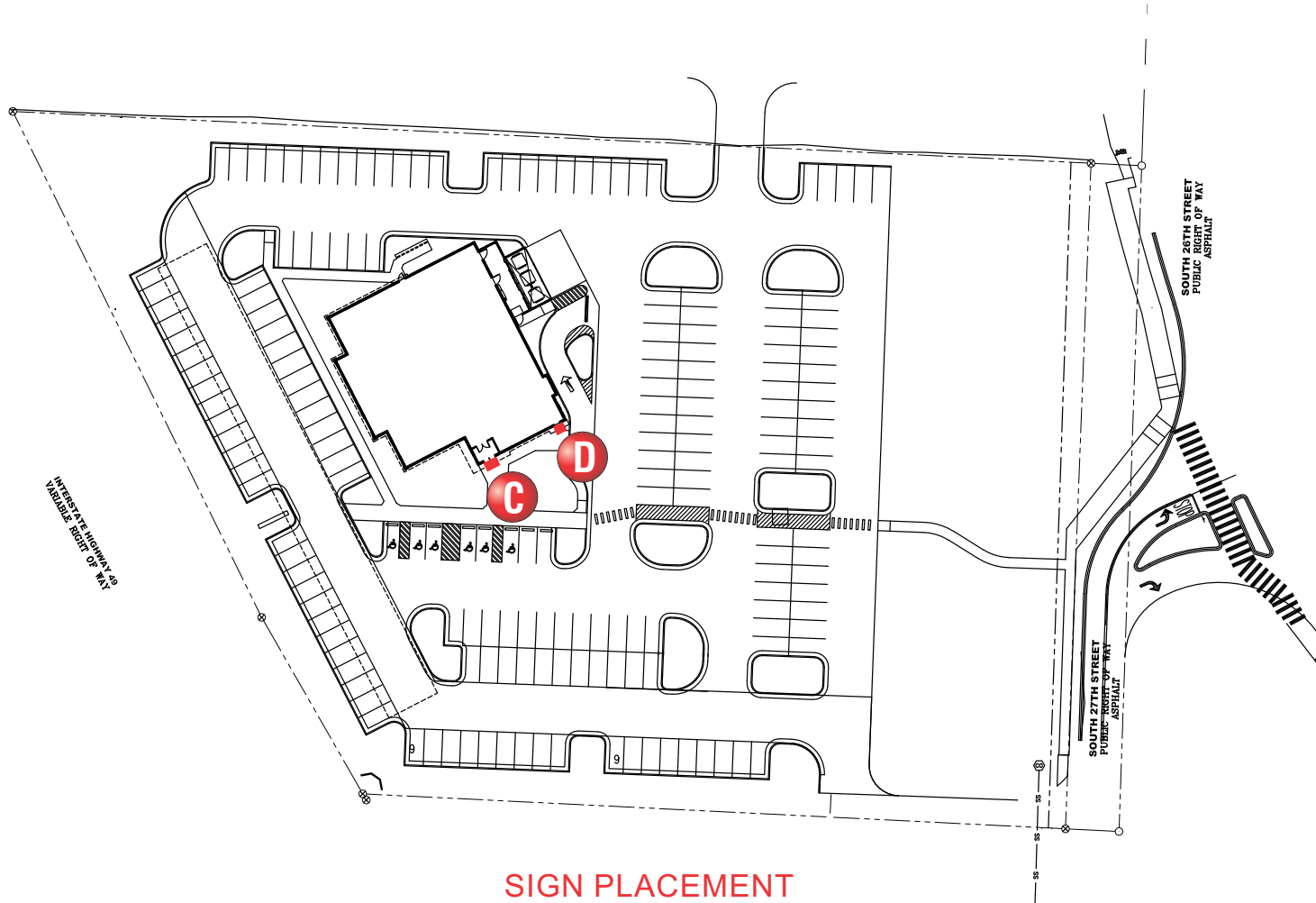
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- C** 3'3" x 5'7" S/F LED Wall Sign.
- D** 2'1" x 3'10" S/F LED Wall Sign.

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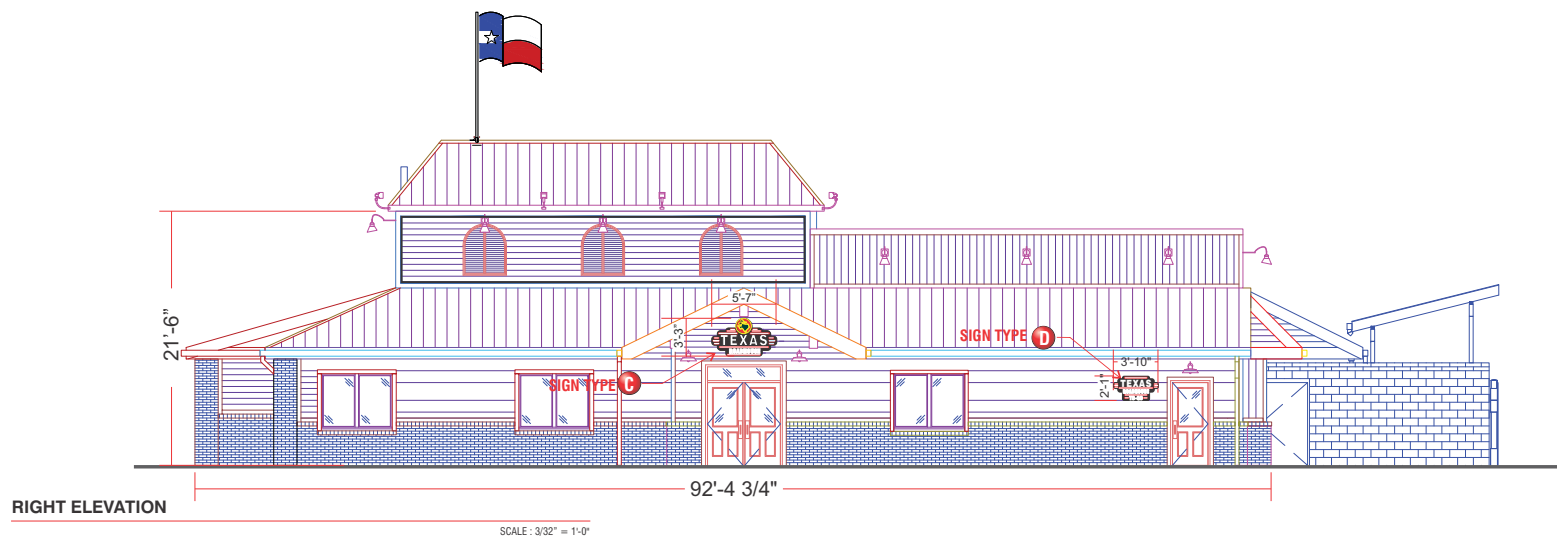
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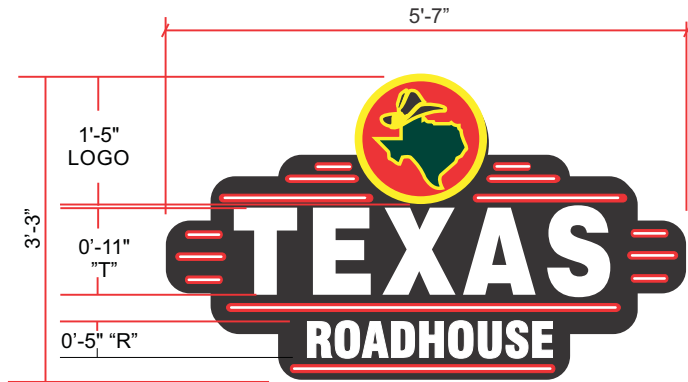
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SIGN TYPE **C**

Single Face Illuminated Wall Sign | **18.1 Sq.Ft.**

SCOPE OF WORK:

Manufacture and install S/F Internally illuminated wall sign.

Scale: 3/4" = 1'-0"

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Cabinet and
Face Bkgd

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White Acrylic
Copy, Logo and Stripes
Bkgd

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Light Tomato
Red Vinyl
Logo Circle and
Stripe Bkgd.

2500-76
Holly Green
Vinyl
Logo: "State"

2500-15
Yellow Vinyl
Logo: Circle, Hat
and State Border.

2500-22
Black Vinyl elements
Applied to Yellow Bkgd.
Logo: "Hat"

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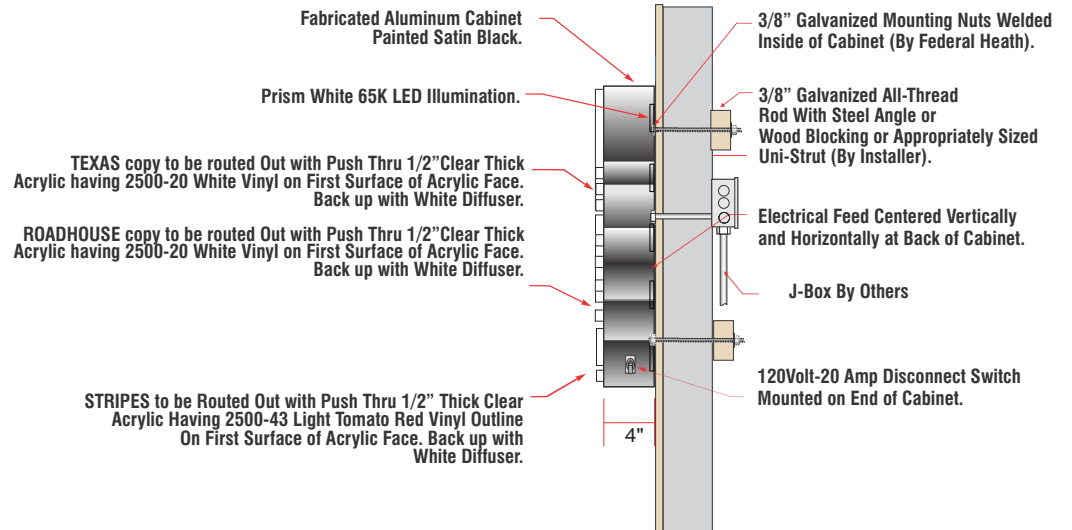
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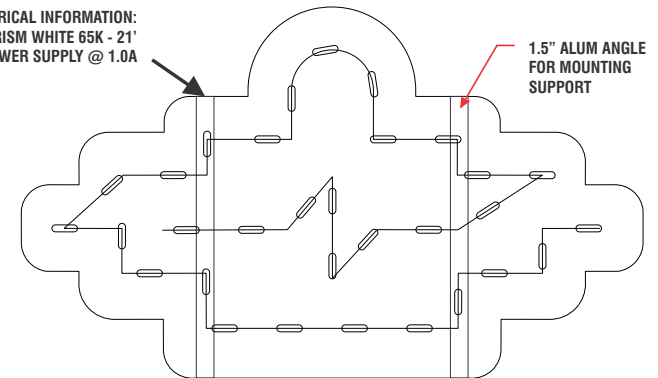
ELECTRICAL INFORMATION:

(31) SLOAN PRISM WHITE 65K - 21'
(1) 60w POWER SUPPLY @ 1.0A
TOTAL AMP LOAD = 1.0
(1) 120v / 20a CIRCUIT REQUIRED



Typical Cabinet End View

ELECTRICAL INFORMATION:
(31) SLOAN PRISM WHITE 65K - 21'
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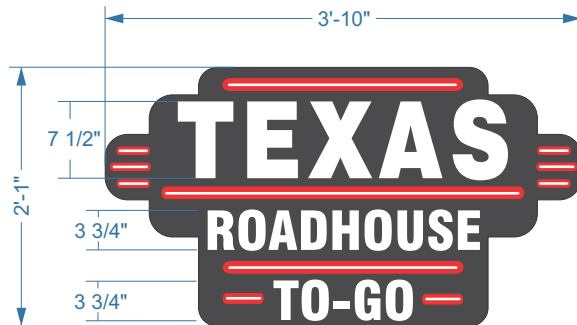
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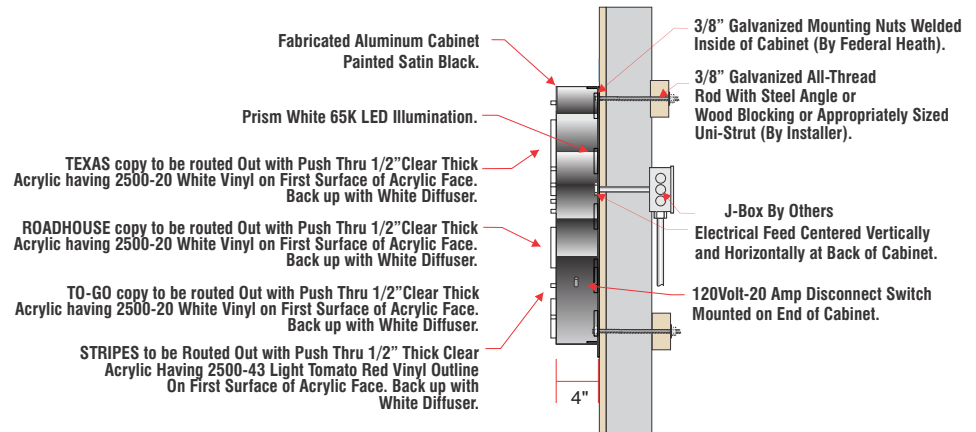
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SIGN TYPE D Single Face Illuminated Wall Sign **7.98 SQ.FT.**
Scale: 1" = 1'-0"



Typical Cabinet End View

CUSTOMER TO PROVIDE:

(For New / Remodel Construction) ADEQUATE BEHIND THE WALL BACKING AND ACCESS AS REQUIRED TO INSTALL SIGNAGE. CUSTOMER TO FORWARD COPY OF FINAL APPROVED SIGNAGE DRAWINGS TO BUILDING SITE CONTACT SO THAT THESE PROVISIONS CAN BE MADE DURING CONSTRUCTION AND PRIOR TO SIGN INSTALLATION.

ALL BRANCH (PRIMARY ELECTRICAL SERVICE) CIRCUITS & FINAL CONNECTION TO EACH SIGN (WITHIN 5 FT.) TO BE BY CERTIFIED ELECTRICIAN:
A. All branch circuits for signs must be totally dedicated to signs (including dedicated ground and dedicated neutral per circuit).
B. Sign circuits must not be shared with other loads such as lighting, air conditioning, and other equipment.
C. Properly sized ground wire that can be traced back to the breaker panel must be provided.
D. Number and size of circuits for each sign to meet Federal Health Signs requirement.

Any deviation from the above recommendations may result in:

1. Damage to or improper operation of the sign(s).
2. Delays and additional costs.

Notes:
• Certain electrical components of signs will fail prematurely if signs are not shut-off for a period of time, once, each day. For best performance, we recommend signs to be connected to an automatic controlling device such as an Energy Management System, Time Clock or Photo Cell that will automatically shut-off the sign for a period of time, each day. Failure to do so will cause damage to the electrical components of the sign and will void the warranty.
• Some dimming devices will also adversely affect sign electrical components, causing failure. Any dimming of the sign without consultation with Federal Health Sign Co. will void the warranty.

INSTALLER IS RESPONSIBLE FOR:

PROVIDING AND INSTALLING ALL COMPONENTS REQUIRED TO RUN SECONDARY WIRING (CONNECTORS, GTO CONDUIT, ETC.) TO BE DETERMINED BY LOCAL CODE AND SITE CONDITIONS.

PROVIDING ALL NEEDED INSTALLATION HARDWARE AS DETERMINED BY LOCAL CODE AND SITE CONDITIONS.

SEALING BUILDING PENETRATIONS WITH SILICONE TO PREVENT MOISTURE PENETRATION @ EXTERIOR LOCATIONS..

ELECTRICAL REQUIREMENTS

Total: 1.2 Amps

(1) 120V 20A Circuit Required.

ALL BRANCH CIRCUITS SHALL BE DEDICATED TO SIGNS (INCLUDING GROUND AND NEUTRAL) AND SHALL

MATERIAL FINISH COLORS

AKZO
Satin Black
Cabinet and Face Bkgd

#7328
White Acrylic
Copy, Logo and Stripes Bkgd

2150-43
Light Tomato
Red Vinyl
Stripe Bkgd.



SIGN COMPANY
www.FederalHeath.com

160 W. Carmel Drive, Suite 236 Carmel, IN 46032
(317) 581-7790 Fax (317) 581-7783

Manufacturing Facilities:
Oceanside - Euless - Jacksonville - Columbus
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Building Quality Signage Since 1901

Revisions:

Colors Depicted In This Rendering May Not Match Actual Finished Materials. Refer To Product Samples For Exact Color Match

Client Approval/Date: _____

Landlord Approval/Date: _____

Account Rep: Randy Cearlock

Project Manager: S. Maeser

Drawn By: S. Maeser

Underwriters Laboratories Inc. **nfc** **ELECTRICAL TO USE U.S.-48 LISTED COMPONENTS AND SHALL MEET ALL N.E.C. STANDARDS**

Project / Location:

TEXAS
road house
2922 S. 26th STREET
ROGERS, AR

Job Number: 23-58714-10

Date: OCTOBER 16, 2020

Sheet Number: 7 of 9

Design Number: 23-58714-10

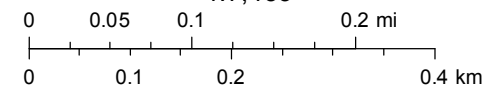
This original drawing is provided as part of a planned project and is not to be exhibited, copied or reproduced without the written permission of Federal Heath Sign Company, LLC or its authorized agent. © 2008

Viewer Map



June 16, 2021

1:7,453



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



DEPT. OF COMMUNITY DEVELOPMENT
PLANNING DIVISION
301 W. CHESTNUT
PHONE: (479) 621-1186
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**BOARD OF ADJUSTMENT
MINUTES
June 10, 2021**

MEMBERS PRESENT:

Hunter Fry
Aaron Smith
John Schmelzle
Elizabeth Cisneros
Josh Allen

STAFF ATTENDING:

John McCurdy, Community Development Director
Lori Ericson, Zoning Administrator
Gloria Garcia, Zoning Technician
Karen Perez, Zoning Technician

Chairman Hunter Fry called the meeting to order at 4:00 pm.

New Board Members Elizabeth Cisneros and Josh Allen were welcomed with appointment by the Rogers City Council on June 8, 2021.

NEW BUSINESS

1. Civic Clerk training

Rogers Records Administrator Jennifer Moore presented information on the city's new Civic Clerk portal for boards and commissions.

2. VAR 21-22: A request by Southgate Shopping Center to allow a common signage plan allowing roof signs at 1606-1714 S. 8th Street in the C-2 (Highway Commercial) zoning district and in the city's Overlay District.

Zoning Tech Gloria Garcia presented the staff report:

- The request is similar to a variance approved recently for the Quarter Shopping Center on Walnut Street.
- Common signage plan allowing roof signs
- Signs for maximum of 102 sf for building A, 112 sf for building C and 623 sf for

building B.

- Smallest tenant space would be allowed 18 sf., with largest tenant space allowed 161 sf.
- Applicant cites the age of the development, with windows covering much of each tenant's frontage and roof signs since 1967.
- Proposal would allow tenants to obtain permits without individual variances if the sign meets the common signage plan proposal.
- Staff recommends approval.

Applicant John Sporleder, owner of both the Quarter Shopping Center and the Southgate Shopping Center, said that since the BOA approved the common signage plan variance for the Quarter Shopping Center, he's had several tenants be able to obtain sign permits without any issues. He said the center's distance from S. 8th Street make the roof signs the only option.

Fry opened the public hearing. There were no public comments and the hearing was closed.

Cicioni noted the proposal was a comprehensive plan that makes sense. She said the success of the previous common signage plan makes it a seamless procedure for the tenants and the city staff.

Motion by Cicioni to APPROVE the variance. Second by Schmelzle.

Voice vote: YES – Unanimous **Motion carried**

APPROVED

3. VAR 21-23: A request by Robert Caster for Payne Construction to allow a reduced side setback in the R-SF (Residential Single Family) zoning district at 8703 W. Hackberry Road in the Scissortail Subdivision.

Zoning Tech Karen Perez presented the staff report:

- Side setbacks for Scissortail phase 1 establishes the side setback at 7.5 feet for the single-family lots.
- The site plan provided proposes a reduction of the 7.5-foot side setback to 7 feet for an existing home.
- In September 2020 a building permit was issued for the home to be built 7.5 feet from the eastern side. It was built one-half foot encroaching into the side setback.
- Since this is an existing structure, staff recommends approval.
- If approved, a recorded setback/easement reduction survey will be required.

Fry asked for comment from the applicant. Surveyor Rob Caster said the staff report "said it all."

Fry opened the public hearing. There were no public comments and the hearing was closed.

Josh Allen clarified the difference in zoning regulations and the subdivision final plat, with staff explaining that setbacks are sometimes reduced for developments with more greenspace or other amenities.

Motion by Schmelzle to APPROVE the variance request as amended. Second by Cicioni.
Voice vote: YES – Unanimous **Motion carried**
APPROVED

ACTION ON MINUTES

Previous minutes: May 13, 2021

Motion by Schmelzle to accept the minutes for the May 13, 2021 meeting of the Board of Adjustment as presented. Second by Smith.
Voice vote: YES - Unanimous **Motion carried**
APPROVED

OTHER BUSINESS

Zoning Administrator Lori Ericson requested the Board appoint a new secretary. Former Secretary Roger Clark's position was expired and a new BOA member was appointed. Ericson suggested that new Board Member Josh Allen might consider appointment since he lives within a block of the Rogers City Hall.

Board members discussed the appointment with Allen questioning the duties and appearing to agree to the position. Staff vowed to support him in the duties.

Motion by Ciconi to nominate Josh Allen as the BOA secretary for the remainder of 2021.
Second by Schmelzle.
Voice vote: YES - Unanimous **Motion carried**
APPROVED

ADJOURNMENT

Meeting adjourned at 4:32 pm.

As recorded by:

Lori Ericson
Zoning Administrator
Community Development Department
City of Rogers

Approved by vote of the Board of Adjustment on: