

MINUTES

The **Rogers Airport Commission** met for a regular session via zoom on May 12, 2021 at 1:00 PM. The meeting was called to order by Ray Hobbs.

PUBLIC FORUM:

There were no public comments.

ROLL CALL:

Present: Ray Hobbs, Gary Jackson, Clyde Tempel, Jerry Vest, Mark Fryauf

Not Present: Bob Crafton

Others Present: David Krutsch, Airport Manager; Jennifer Moore, City Staff; Linda Jennings, Beaver Lake Aviation; Adam White, Garver Engineering

ACTION ON MINUTES:

1. April 12, 2021
Motion by Mark Fryauf, Seconded by Clyde Tempel, Action: Approve
Voice Vote Yes: Unanimous **Motion Passed**

FINANCIAL REPORT:

1. April 30, 2021
Krutsch presented the April financials. April flowage fees were up 14% for the month (March activity), down 30% from 2019 (pre-COVID). Krutsch noted that traffic has been increasing and anticipates that future reports will show this trend. Krutsch reported that for account number 70156-Air traffic control tower maintenance- the monthly labor share expense was misclassified, but this has been corrected. Commissioner Tempel inquired about recent fuel pipeline situation. Linda Jennings reported that there have been no reports of impacts on jet fuel, and she has not been informed of any upcoming impacts.

MANAGER'S REPORT:

Krutsch reported staff completed two night closures for runway maintenance work, including routing and sealing cold joints and miscellaneous crack sealing work. Krutsch noted that the work went well and was completed on time. Krutsch discussed an unexpected issue with the backup generator related to previous damage from a crankcase vent line freezing. Krutsch noted the repair cost was approximately \$5,500.

Krutsch provided information on the April 28th flooding, noting that the north end was impacted with miscellaneous damage to ditch checks and fencing. Krutsch discussed purchasing (\$10-12K) of additional rip rap to help minimize future damage and erosion. The Commission did not have any objections to the proposed purchase.

Project Update: Krutsch gave an update on construction progress, including installation of water and sewer lines and storm water drainage. Krutsch stated the rain has slowed progress. Krutsch thanked Commissioners for their interest in the project.

Adam White with Garver reported that a lot of the mass regrading has been completed. Utilities and more grading are expected over the next few weeks as well as work on drainage infrastructure. Contractor is confident that work will be on schedule. Hobbs inquired about materials cost increase. Krutsch informed

that the project was publically bid any material cost overages will be the responsibility of the contractor per the terms of the contract. White informed that work in front of the executive hangar area is scheduled to be completed in early to mid-August.

OLD BUSINESS: None

NEW BUSINESS:

1. Consideration of Lease Assignment Agreement- T3-C

Krutsch informed the lease assignment agreement has been reviewed by the City's legal department and both parties have executed the document. Krutsch noted that there is aircraft that will be housed in the hangar by the new lessee.

Motion by Clyde Tempel, Seconded by Jerry Vest, to approve the Lease Assignment Agreement for T3-C.

Voice Vote: Yes: All No: None Abstain: None **Motion Passed**

OTHER BUSINESS:

COMING EVENTS:

City offices will be closed Monday, May 31 in observance of Memorial Day

Although City Offices will be closed on May 31, Krutsch reported that airport staff may be onsite if the contractor works.

The June meeting will be in person, Krutsch will work with Mrs. Jennings regarding the availability and considerations involved with using the BLA conference room. If the BLA conference room is not available, Krutsch will look at other options and advise. The City is researching hybrid meeting solutions to allow for both in person and virtual meeting options.

ADJOURN:

Meeting adjourned at 1:28 p.m.

ATTEST:

Secretary

APPROVED:

Chairman