

MINUTES

The **Rogers Library Board of Trustees** met for a regular session at 711 S. Dixieland Rd, Rogers AR Glotzbecker Conference Room on April 16, 2024 at 6:35 PM. The meeting was called to order by Steve Hardin.

ROLL CALL:

- Board Present: Steve Hardin, Judy Tobler, Debbie Woehr, Bethany Marshall, Brice Wagner, Richard Bland
- Board Not Present: Cindy Holmer
- RPL Present: Hannah Pearce, Joy Smith, Randee Worster
- City Not Present: Bailey Crossett

PUBLIC FORUM:

None

SECRETARY'S REPORT:

- Brice Wagner asked if any corrections need to be made to the March 2024 minutes.
 - Steve Hardin made a motion to approve the minutes as they are.
 - Judy Tobler seconded motion.
 - Motion unanimously carried.

FOUNDATION BOARD:

Reported by Hannah Pearce

- Two grant requests were approved: one for aquarium supplies, and one for a new patron bench.
 - There will possibly be a plaque placed under the bench to show that the Foundation funded it.
- Top Chef will be held on October 25, 2024.
- They are looking for a new marketing agency for their social media.
- They have a new Board Member, Maggie Matushka.
- There will be an event in collaboration with the Art Collective in Downtown Rogers on May 3, 2024.
- Future seed donations for the Seed Library will be handled through Brenda Majors.

FRIENDS OF THE LIBRARY:

Reported by Hannah Pearce

- Approved a LinkedIn Learning grant for 2024.
- Former President, Jo Boucher, has moved away.
- They have a new President, Tanya Walls.

FINANCIAL REPORTS:

Reported by Hannah Pearce

- The library is spending money on Building & Grounds for maintenance and upkeep throughout the building.

- Will potentially use the Public Relations and Printing & Copying funds for promoting the library's 120th anniversary.
 - Marketing Librarian has created a logo and graphic design for the event, and now it's just deciding what kinds of items to display it on.
- Brice Wagner asked about the billboard advertisement.
 - Hannah Pearce stated that we are brainstorming what to advertise.
 - Will potentially be asking the Friends or Foundation for a grant to pay for two additional weeks, to have the billboard for an entire month.
- Debbie Woehr asked about refunds on the Budget Report.
 - Hannah Pearce explained that sometimes a Patron may lose a book and pay the required fine, but if they find the book and return it within the allotted window, they will receive a refund from the City.

DEPARTMENTAL REPORTS:

Reported by Hannah Pearce

- Circulation numbers for physical material usage is down for the month, but digital usage is up.
- All departments are gearing up for Summer Reading.
- We have held several really good programs so far: gardening, bee hives, Lunch and Learn, and professional development, all through Adult programming.
- Staff was trained on LibAnswers, a service where Patrons can chat live with a staff member through our website.
- Dia Cultural Celebration will be held on April 27, 2024.
- Focusing on more outreach for 2024 to distribute information on our programming, library cards, services, etc.

DIRECTOR'S REPORT:

Reported by Hannah Pearce

- All Gale services were cancelled due to non-use, except for Chilton and Legal.
 - Those funds will be used to pay for Learning Express, and services that provide books in different languages.
- Hoopla is a widely used service, so money is being spent to expand that service.
- The Seed Library was created.
 - Patrons can take up to 3 seed packets per month, and need to fill out a borrower form.
 - We are encouraging people to donate seeds, and fill out a donation form.
 - Borrowers do not need a library card to borrow seeds.
 - We are hoping to educate the community on how to be self-reliant on growing their food.
- The State Report was completed.
- The library switched document shredding vendors, and we're now using Shred-it, and saving money monthly.
- The iPads in Children's caused some concern for a patron who brings her sons into the library.
 - She feels as if they are a point of distraction.

- The iPads were relocated to a different part of Children's, so they are not the first thing that children see when they come in, which Patron was happy about.
- Patron requested that access codes be used, but they are not practical, and create difficulty when using the iPads.
- The library believes that it is important that the iPads are accessible because some children don't have access to technology at home, and it gives them an opportunity to learn to use them. They can also be a bonding experience for parents and children as well.
- The library, and its services, need to be accessible to everyone.

OLD BUSINESS:

- Election of a President of the Board of Trustees.
 - Judy Tobler nominated Brice Wagner.
 - Debbie Woehr seconds the nomination.
 - Richard Bland moves to cease the nomination.
 - Judy Tobler seconds that motion.
 - Motion carries unanimously: Brice Wagner is the Library Board of Trustees President.

NEW BUSINESS:

- Annual oaths of Trustees
 Board of Trustees Present: Brice Wagner, Steve Hardin, Judy Tobler, Debbie Woehr, Bethany Marshall, Richard Bland
 Sworn into Office by City of Rogers City Clerk Jessica Rush

"Raise your right hand and repeat after me:

'I, [state your name], do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Arkansas, and that I will faithfully perform and discharge the duties of the office of the Library Board of Trustees on which I am now about to enter".

Each Board Trustee was given two physical certificates to sign: one to return to the City Clerk to file, and the other to keep for themselves.

- Hannah Pearce introduced the newest Board Trustee, Bethany Marshall.
- Patron concern about the children's iPads.
- Hannah Pearce provided material to the Trustees on the Board of Trustees Bylaws for when the Board is ready to rewrite them.
- Brice Wagner asked about whether there may be a potential second site for the library.
 - Hannah Pearce stated that she has been considering and researching this option, and it will be a project for the near future.

ADJOURN:

1. Vote to adjourn.

Motion by Judy Tobler, Seconded by Steve Hardin.

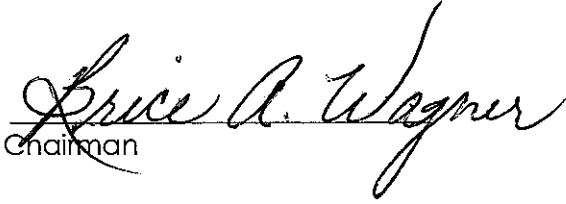
Action: Adjourn

Motion passed to adjourn at 7:30pm.

ATTEST:


Secretary

APPROVED:


Chairman