

MINUTES

The **Rogers Library Board of Trustees** met for a regular session 711 S. Dixieland Rd / Rogers AR Glotzbecker Conference Room on September 19, 2023 at 6:30 PM. The meeting was called to order by Brice Wagner.

ROLL CALL:

1. Roll Call

Board Present: Richard Bland, Stephen Hardin, Judy Tobler, Brice Wagner, Debbie Woehr

Board Not Present: Cindy Holmer, Caroline Smith

RPL Present: Hannah Norris Milligan, Joy Poynor

City Not Present: Bailey Crossett

PUBLIC FORUM:

None at the beginning of the meeting. At 6:35 Rita Shaojing Wu entered the meeting as an observer, but did not have public comments specific to library business.

SECRETARY'S REPORT:

1. Correction to August minutes: Minutes state that Brice Wagner was present at the August meeting when he was not. Minutes corrected.
2. Approve minutes from the August 15, 2023 meeting.
Motion by Richard Bland to approve the August 15, 2023 minutes.
Seconded by Stephen Hardin.

Voice Vote:

Yes: Richard Bland, Stephen Hardin, Judy Tobler, Brice Wagner, Debbie Woehr

No: None

Abstain: None

Motion Approved.

FOUNDATION BOARD:

Reported by Hannah Norris Milligan.

- RPL Foundation approved a grant of \$1495 to fund an additional license for the book kiosk that will sync with the existing ILS.
- Getting ready for Top Chef fundraising event on October 27th.

FRIENDS OF THE LIBRARY:

Reported by Joy Poynor.

- Edward Jones representative will be at their next meeting to discuss their new allocations.
- Still having difficulty finding volunteers.
- The store is still closed on Mondays.
- Still figuring out the management system at the store.

FINANCIAL REPORTS:

Reported by Hannah Norris Milligan.

- Stephen Hardin as if we have any idea when we will start seeing an increase from the millage updates.
 - Hannah Norris Milligan said no.

- Stephen Hardin commented that he wants the library to get their full share if there is an increase.

DEPARTMENTAL REPORTS:

Reported by Hannah Norris Milligan.

- The expenses amount for Building and Grounds will increase next month due to end-of-year maintenance.
- Book fund spending is going according to schedule that she and Joy Poynor set up in January to help the library departments spend their money evenly through the year.
 - Brice Wagner commented that this is a good plan.
 - Hannah Norris Milligan commented that she will review what is being spent in October and appropriate if necessary.
 - Stephen Hardin asked what controls are in place to make sure we get the same amount next year.
 - Hannah Norris Milligan answered that she monitors all spending throughout the year to ensure that funds are spent are benefiting the community.
- Richard Bland encouraged more spending on electronic books. Hannah Norris Milligan agreed and commented that usage is always high.
- Stephen Hardin asked if there had been a decrease in DVD use due to availability of streaming. Hannah Norris Milligan responded that there may be a slight increase but that section is still heavily used because many patrons do not have streaming services. There are no plans to phase out that collection.

DIRECTOR'S REPORT:

Reported by Hannah Norris Milligan.

- Worked on annual budget for 2024.
- In-Service Day for staff was successful. City Legal gave presentation on Arkansas obscenity laws, updated policies were reviewed, emergency procedures were practiced.
- Two new raised garden beds on southeast lawn of library. Built by City Parks & Rec.
- National Library Card Sign-Up month-continuing to collect pet food for overdue fines.
- Doing Administrative Assistant duties with other staff due to the vacancy.
- Children's department still has a part-time vacancy for a staff member who is bilingual-who can present a bilingual story-time.
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OLD BUSINESS:

- Strategic Plan survey results will be presented next month.

NEW BUSINESS:

None.

ADJOURN:

1. Vote to adjourn.

Motion by Stephen Hardin, Seconded by Richard Bland, Action: Adjourn

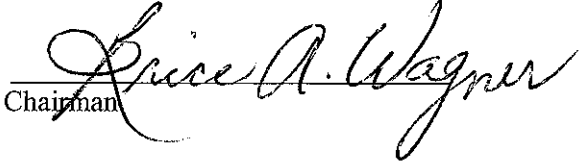
Voice Vote:

Yes: Richard Bland, Stephen Hardin, Judy Tobler, Brice Wagner, Debbie Woehr
No: None
Abstain: None
Motion passed to adjourn.

ATTEST:


Secretary

APPROVED:


Chairman