

MINUTES

The **Rogers Library Board of Trustees** met for a regular session 711 S. Dixieland Rd / Rogers, AR Glotzbecker Conference Room on February 21, 2023 at 6:30 PM. The meeting was called to order by .

ROLL CALL:

1. Take roll.

Board Present: Richard Bland, Stephen Hardin, Cindy Holmer, Caroline Smith, Judy Tobler, Brice Wagner, Debbie Woehr

RPL Present: Sami Espenschied, Hannah Norris Milligan, Joy Poynor

City Present: Jessica Rush

City Not Present: Bailey Crossett

PUBLIC FORUM:

None.

SECRETARY'S REPORT:

1. Approve minutes from the January 17, 2023 meeting.

Motion by Stephen Hardin to approve the minutes from the January 17, 2023 meeting.

Second by Debbie Woehr.

Approved unanimously.

FOUNDATION BOARD:

Reported by Hannah Norris Milligan.

- Discussed the Top Chef event and correction of errors for the 2023 event. 2022 was a huge success.
- Approved a grant in the amount of \$6,807 for electronic signs and cords to supplement the current three signs.
 - To be placed in the three study rooms and at the printers.
 - Patrons can use them in the study rooms.
 - It will make the library look more modern.

FRIENDS OF THE LIBRARY:

Reported by Hannah Norris Milligan.

- Had year-end financials and progress report.
- The Friendly Bookstore is open at their regular (pre-COVID) hours.
- Still need volunteers.

- Seeking marketing ideas to promote their new location.
 - RPL promotes them in our eNewsletter.
- New Officers:
 - Jo Boucher, President (2-year position)
 - Vickie Busse, Vice President
 - Diane Cook, Secretary
 - Barbara Betz, Member-at-Large
 - Zoe Caywood, Member-at-Large
- Ozark Brewery Book Fair partnership in May 2023.

FINANCIAL REPORTS:

No discussion.

DEPARTMENTAL REPORTS:

Reported by Hannah Norris Milligan.

- Spanish titles are slowly increasing. Multicultural Librarian Rosa Gessena-Guevara has been getting the word out.
- Databases continue to not be used as much as they should. We are marketing them.
 - Steve Hardin asked if we offer training on the databases.
 - Hannah Norris Milligan replied that we do. Additionally, we remind the teachers of the resources and patrons through our eNewsletter.
 - The Board discussed this more.
 - Judy Tobler noted the annual History Day contest in our area. It is for at least 6th grade through high school and requires participants to submit a research paper. It might be a good time to remind history teachers of our resources just before Christmas.

DIRECTOR'S REPORT:

Reported by Hannah Norris Milligan.

- Have been working on marketing policies and procedures with Marketing Specialist Samantha Smith.
- Free Event: *We Write for You* was on Saturday, February 11, 2023, celebrating "characters of color".
 - Sponsored by Alpha Kappa Alpha (AKA) Sorority - Phi Alpha Omega Chapter, the Tea Rose Foundation, and the RPL Foundation
 - 3 African-American authors and 1 Hispanic author spoke on our panel:
 - Storytime by the authors for children sitting on the floor on mats.
 - Over 200 people in the Community Room
 - There were two ASL interpreters and two Spanish interpreters.
 - This event was exclusive to RPL and Rogers.
- Jack and Jill teen group Sponsored by AKA - Phi Alpha Omega Chapter

- Black History Month Themed
- Game based on the JEOPARDY!™ TV game show.
- Famous African-American People Bingo
- Steve Hardin asked if we will also celebrate Native Americans.
 - Joy Poynor confirmed that we will.
- Teen Garden's brick wall repair is completed.
- Upcoming work by Black Hills Energy (BHE, natural gas company) to install a new, major gas line along South Dixieland Road and on part of our front lawn.
 - Hannah Norris Milligan was on a Zoom call with BHE and City Planning about this upcoming work, but it was during the ice storm and she had connection issues.
 - Hannah requested they not close both side roads (Pine Street and Sycamore Street) from traffic access to RPL.
 - It is unknown at this time if utilities will need to be shutoff.
 - The estimated project time is to begin in March.
- Judy Tobler noted that the intersection of 13th Street and Oak Street will have a roundabout installed soon.
- Employee Updates:
 - Kathy Roskam retired recently which left her position of Library Assistant II (LA2) - Circulation, 29HR/Wk open.
 - Current staffer Yudit Tijerina was promoted into the LA2 - Circulation 29HR/Wk position, leaving her previous position of LA2 - Circulation 24HR/Wk open.
 - New employee Tracey Taliaferro filled the LA2 - Circulation 24HR/Wk position.
 - Retired RPL Staffer Janis Reves is returning as a LA1 - Circulation as a Substitute.
- SB81 has been amended since this packet was sent out. There are still many steps.
 - The Board discussed the potential effects if the bill is passed.

OLD BUSINESS:

None.

NEW BUSINESS:

1. Annual oaths of Trustees

Board of Trustees Members Present (All): Richard Bland, Stephen Hardin, Cindy Holmer, Caroline Smith, Judy Tobler, Brice Wagner, Debbie Woehr
Sworn into Office by City of Rogers City Clerk Jessica Rush.

Raise your right hand and repeat after me:

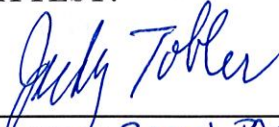
"I, [state your name], do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Arkansas and that I will faithfully perform and discharge the duties of the office of the Library Board of Trustees on which I am now about to enter."

Each Board Trustee was given two physical certificates to sign. One to return for City Clerk filing and the other to keep for themselves.

ADJOURN:

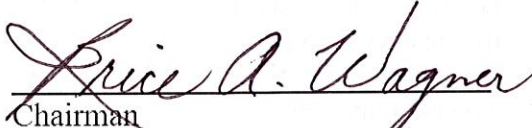
1. Motion to adjourn taken.
Motion by Caroline Smith to adjourn.
Second by Richard Bland.
Approved unanimously.

ATTEST:



Secretary Board Member.

APPROVED:



Chairman