

MINUTES

The **Rogers Library Board of Trustees** met for a regular session 711 S Dixieland Rd / Rogers, AR 72758

Community Room on March 15, 2022 at 6:30 PM. The meeting was called to order by .

ROLL CALL:

Present: Brice Wagner, Judy Tobler, Caroline Smith, Stephen Hardin, Cindy Holmer

Not Present: Richard Bland

Others Present: Hannah Norris Milligan, Joy Poynor, Sami Espenschied

PUBLIC FORUM:

None present.

SECRETARY'S REPORT:

1. Approval of February 15, 2022 Board Minutes

FOUNDATION BOARD:

Reported by Hannah Norris Milligan.

- Dress-up day for Read Across America Day. The staff dressed up as book characters.
- Foundation partnered with Ozark Beer Company for a spelling bee.
- Discussed the Top Chef event.
- They sponsored a virtual jazz program for Black History Month.

FRIENDS OF THE LIBRARY:

Reported by Hannah Norris Milligan.

- They are still moving the Friendly Bookstore to its new location. The shelves are installed.
- The telephone is on now.
- They hope to reopen the bookstore by the end of the month.

FINANCIAL REPORTS:

1. Ending February 28, 2022

Reported by Hannah Norris Milligan.

Attended PLA (Public Library Association) Virtual Conference this year:

- Joy Poynor, Assistant Director
- Kristin Jones, Children's Director
- Nelwyn Anderson, Technical Services Supervisor

DEPARTMENTAL REPORTS:

Reported by Hannah Norris Milligan.

- Virtual Programming. We're still balancing offering both virtual and in person events because some patrons don't want to come in person.
- eResources. Some are low usage. Before considering cancellation or replacement, Hannah has asked the staff to promote.
 - Hoopla is popular.
 - Not as popular are Gale Resources.

DIRECTOR'S REPORT:

Reported by Hannah Norris Milligan.

- ARPA (American Rescue Plan Act), 2nd ARPA grant, specifically addresses sanitary items.
 - Toilets and sinks (touchless)
 - Book, laptop, and iPad sanitizer machine (holds about 20 items). The machine would eliminate all of the spray and wipes.
 - Could have asked for another kiosk locker, but Hannah wants to revisit moving the one we have from the RAC (Rogers Activity Center).
- *We Write for You* Children's African-American Author program by the Tea Rose Foundation (Zoom virtual).
 - They stressed the diversity of our collection.
 - Circulation Manager Dessie Wewers helped a lot handing out the books for this program.
- Open positions update
 - Multicultural Librarian. Hannah made an offer that was accepted. She starts March 29. Hannah is organizing her training.
 - Systems Manager. Hannah is working on rewriting this job description. Joy Poynor, Hannah, and Nelwyn Anderson met and reviewed online job postings to create a couple of positions. Hannah noted that City IT is willing to step up for pieces of this position.

- Scheduling Software
 - Joy Poynor has selected a new scheduling software, LibStaffer, for us to test. She has selected a couple of others to possibly test afterwards.
 - Joy is working with Dessie Wewers, Sami Espenschied, and Tamara Sipes.
 - LibStaffer was specifically built for libraries and is cloud-based. You can email schedules to employees.

OLD BUSINESS:

1. Discussion of City of Lowell patrons to be considered as resident status
Reported by Hannah Norris Milligan.

- Still pending a response from Mayor Hines (Rogers, AR) about meeting with the Mayor of Lowell.
- P.O. (Post Office) Boxes are a non-issue because we do not accept P.O. Box addresses to register for a library card.
- Some Lowell residents do use SPL (Springdale Public Library).

NEW BUSINESS:

ADJOURN:

- Hannah Norris Milligan will email the Foundation rotation list to the Board of Trustees again for their reference.
- Both the Friends of RPL and the RPL Foundation meet on the 4th Monday of the month.
 - Friends @ 9:30am
 - Foundation @ 6:00pm

ATTEST:


Secretary

APPROVED:


Chairman

