

MINUTES

The **Rogers Library Board of Trustees** met for a regular session on September 21, 2021 at 6:30 PM.
The meeting was called to order by .

VIRTUAL ATTENDEE INSTRUCTIONS:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87284468130>

Or One tap mobile :

US: +13017158592,,87284468130# or +13126266799,,87284468130#

Or Telephone:

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Webinar ID: 872 8446 8130

International numbers available: <https://us02web.zoom.us/j/kcPeA76uZh>

CALL TO ORDER:

The meeting was called to order by Brice Wagner at 6:50pm. We had technical difficulties with the Wi-fi prior to then.

ROLL CALL:

Present: Cindy Holmer, Brice Wagner, Judy Tobler, Richard Bland, Caroline Smith

Not Present: Stephen Hardin, Giuliana Tartarini-Fields

RPL Staff Present: Sami Espenschied, Hannah Norris Milligan

City Hall Staff Present: Jennifer Moore

PUBLIC FORUM:

None present.

SECRETARY'S REPORT:

1. Approve Minutes of July 20, 2021
2. No quorum for August 17, 2021 Meeting.

FOUNDATION BOARD:

Reported by Hannah Norris Milligan.

July Meeting:

- Financially they are well without events because of investments.
- Top Chef event was still planned at this time.
 - RPL Systems Manager Hisham Makki was working with them to create a video.

August Meeting:

- Postponed Top Chef until 2022.

FRIENDS OF THE LIBRARY:

Reported by Hannah Norris Milligan. Friends met in July as reported below, but did not meet in August.

- Still recruiting volunteers.
- Discussed if the eBay online selling is worth the time it takes.
- Dilemmas with patrons at the Friendly Bookstore not wearing masks (COVID-19).
 - They require masks to be worn while in the store.
 - Grants approved:
 - RPL Books & Brews Book Club books and materials.
 - Registrations for RPL Staff to attend the upcoming ArLA Conference.

FINANCIAL REPORTS:

Brice Wagner noted all looked good. No other comments.

DEPARTMENTAL REPORTS:

No questions or comments.

DIRECTOR'S REPORT:

Reported by Hannah Norris Milligan.

- Staff Updates
 - There has been consistent turnover in part-time employees in Circulation and Young Adult departments.
 - Hannah requested the Mayor's permission to combine the following positions and received permission.
 - Circulation: 20HR Library Assistant II + 20HR Library Assistant II => 40HR Library Assistant II
 - Young Adults: 15HR Library Assistant II + 14HR Library Assistant II => 29HR Library Assistant II
 - This is for better staff retention.
 - Hannah has been interviewing applicants for the open Assistant Director position.
- Several extremely qualified applicants.
- Hopes to be completing this process soon.
- Crystal Bridges Art Programs On-Site
 - Last month and again in November 2021.
 - We will promote the next event better.
 - Held in the Children's Garden outside (other side of the Teen Garden wall).
 - Patrons did (& will do) art with Crystal Bridges staff.
 - Live music (audible art) was provided in the Teen Garden on some days.
 - COVID-19 Vaccine Clinic w/the Community Clinic on August 12.
- 106 vaccines were administered.
- Multicultural Program: Achieve it: Job Workshop
- Multicultural Librarian Tatiana Morales with Librarian 1 Susan Barnhart presented this workshop in English.
 - Tatiana Morales will present a second workshop in Spanish with speaker and RPL Board of Trustees President Giuliana Tartarini-Fields.

OLD BUSINESS:

1. Board of Trustees Bylaws

Motion to accept the revised Board of Trustees Bylaws as corrected in the packet.

NEW BUSINESS:

1. Discuss CivicClerk training for Board of Trustees CivicClerk for Board Members

- The Board agreed for City of Rogers Records Administrator Jennifer Moore to train them on CivicClerk - Board Member side at the next meeting in October.
- Jennifer Moore will send out an email to the Board to provide an overview of this web application.

ADJOURN:

Upcoming Board Meetings

- Brice Wagner asked the Board if they thought we should meet in person or via Zoom at the next meeting.
- Judy Tobler asked if everyone is vaccinated.
- All present declared themselves fully vaccinated.
- Brice Wagner noted that missing Board Members' vaccination status is unknown.
- Members present agreed to meet in person at the next meeting.
- Brice Wagner stated they would meet in the Glotzbecker Conference Room (holds 14 people).
- Library Director Hannah Norris Milligan stated that she prefers if in person to meet in the Community Room where we can social distance.
- The Board agreed to meet in the Community Room in October.

Motion to adjourn approved unanimously.

ATTEST:

Caroline D. Omet
Secretary

APPROVED:

Brice A. Wagner
Chairman, Brice Wagner