

The Rogers Public Library Commission met in a regular session in the Glotzbecker Conference Room at the Rogers Public Library, Tuesday, March 16, 2021.

MEMBERS PRESENT:

Richard Bland, Steve Hardin, Giuliana Tartarini-Fields, Judy Tobler, & Brice Wagner.

STAFF:

Hannah Norris Milligan, Assistant Director
Sami Espenschied, Administrative Assistant
Jennifer Moore, COR Records Administrator
Jessica Rush, City Clerk

FRIENDS REPRESENTATIVE:

None present

FOUNDATION REPRESENTATIVE:

None present

CITY COUNCIL REPRESENTATIVE:

None present

PRESS:

None present

CALL TO ORDER:

The meeting was called to order at 6:36 pm.

VIRTUAL PUBLIC FORUM:

None present.

DISCLAIMER STATEMENT

Read by Hannah Norris Milligan.

OATH OF OFFICE

Read by City Clerk Jessica Rush. The following Library Board of Trustees member sworn in were Brice Wagner, Cindy Holmer and Caroline Smith will be sworn in at a later point in time.

RPL FOUNDATION REPORT

Hannah Norris Milligan reported from Executive Director Brenda Majors' notes:

- \$296 from Charities Aid Foundation of America.
- Executive Committee met and reviewed the SWOT Analysis for the Foundation. Revisions are being made and then will be shared with the Board of Directors.
- Goals for 2021 are yet TBD.
- Want to create a new 3D printer program for schools. Thinking along the lines of the (our) Reading Challenge. Estimated timeline is 2nd Quarter 2022. They would like to fund another 3D printer for RPL – Judy Casey will be looking into this.
- Top Chef event date is TBD in addition to mini virtual events.
 - Want to provide the full experience with limo ride, swag bag, etc.
 - Halloween theme.
 - Hopes to host at Metro Appliance again.

RPL FRIENDS REPORT

Hannah Norris Milligan reported from Melanie Botts' report:

- Melanie Botts is interim President. Joe Harner has stepped down as President.
- Bookstore tentatively open 4 days/week with limited hours due to COVID-19 restrictions. Need several volunteers to make it work.

SECRETARY'S REPORT

Motion by Steve Hardin: The minutes of the last meeting, February 16, 2021, are to be approved as submitted.

Second by Judy Tobler.

Approved unanimously. Minutes adopted.

FINANCIAL REPORTS ending February 28, 2021

- Revenue Report.
- Balance Sheet.
- City Printouts.

DEPARTMENTAL REPORTS

- Hannah Norris Milligan encouraged the Board to watch our virtual programs. Several staff have overcome their fear of being in front of the camera.
- Judy Tobler noted no questions because they understand with last years' (COVID-19) numbers that it is hard to compare.
- Giuliana Tartarini-Fields asked if we can now assist patrons virtually (1:1) via Zoom or another method.
 - Hannah Norris Milligan replied that we have an email, rplaskalibrarian@rogersar.gov, which is set up for patron correspondence. Also, we have an Adult program called *Wellness Journey* that allows patrons to meet face-to-face. The staff person who runs the program (Lyndall Dean-Weir) ties the collection in with the lesson.

DIRECTOR'S REPORT

Assistant Director Hannah Norris Milligan reported:

- Hannah Norris Milligan has been working closely with Tatiana and she's doing a wonderful job.

- RPL is partnering with the University of Arkansas' Extension Services to promote healthy eating. Handing out packets the Extension prepared for patrons who signed up.
- Giuliana Tartarini-Fields spoke in general about society and concern of mental health.
- See above *Wellness Journey* program discussed.
- Brice Wagner expressed concern that we are behind in everyone else opening (p. 39). Some patrons upset. Mayor and COVID-19 to be opening.
- Hannah Norris Milligan explained that we too want to open more, but we've had a staff shortage and the City was on a hiring freeze. Judy Casey will be meeting with Mayor Greg Hines.
- Giuliana Tartarini-Fields shared her work environment had one person
- Judy Tobler shared that the 1-C Group opened today.
- Steve Hardin shared next wave of J&J shot upcoming that
- Judy Tobler & Steve Hardin agreed that people should still be masked and distanced.
- Giuliana Tartarini-Fields praised JC in that she managed the pandemic
- Brice Wagner clarified that his concern is not with JC, but with the Mayor.

OLD BUSINESS

Board of Trustees Bylaws by Hannah Norris Milligan

- Hannah Norris Milligan relayed from Judy Casey that there is no hurry, but Judy Casey requests that the Board continue to review the Bylaws for later discussion.
- Judy Tobler noted there are 48 pages to read.
- Steve Hardin did a quick review of the document prior to this meeting. No glaring changes. It is a creature of the State. We don't have an underlying document; therefore, have more flexibility. Recommended to discuss an article at a time over the next 2-3 months to confirm his initial assessment.
- Judy Tobler interjected that she would like to wait and here what Judy Casey's input it.
- Steve Hardin recommended that (eventually) we create a final document to approve at a later date.

NEW BUSINESS

None.

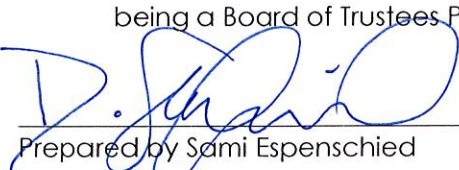
ADJOURNMENT

Motion by Brice Wagner to adjourn the meeting at 7:11p.m.

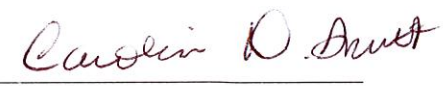
Second by Richard Bland.

Agreed unanimously.

- Giuliana Tartarini-Fields noted she will be taking a class at the Chamber of Commerce on being a Board of Trustees President over the next few weeks.


Prepared by Sami Espenschied

Date


Approved

Date

3-24-2021

6/18/21