

MINUTES

The **Rogers Library Board of Trustees** met for a regular session 711 S Dixieland Rd / Rogers, AR 72758

Glutzbecker Conference Room on July 19, 2022 at 6:30 PM. The meeting was called to order by .

ROLL CALL:

Present: Brice Wagner, Stephen Hardin, Cindy Holmer, Caroline Smith, Debbie Woehr

Not Present: Richard Bland, Judy Tobler

RPL Present: Sami Espenschied, Hannah Norris Milligan, Joy Poynor

Others Present: Friends of RPL President Carole McCutcheon, Sr. Staff Attorney John Pesek, Staff Attorney Bailey Crossett

PUBLIC FORUM:

- City of Rogers' Sr. Staff Attorney John Pesek updated that they are still working on the request for Lowell residents to be considered residents in regards to RPL library cards.

SECRETARY'S REPORT:

1. Approval of June 21, 2022 Board Minutes

Motion by Stephen Hardin to approve the minutes from the June 21, 2022.

Second by Caroline Smith to Approve.

Voice vote: Unanimous – Yes. The resolution is adopted.

FOUNDATION BOARD:

Reported by Library Director Hannah Norris Milligan.

- The Top Chef tickets are on sale on the Foundation's website (<https://rpl.foundation/top-chef-nwa/>). Event date is October 28, 2022. *Celebrate Arkansas* magazine is sponsoring this event.
- The RPL Foundation is seeking to have 13 members. They cannot fall below 9 members. They strive for diversity and have reached out to RPL Multicultural Librarian Rosa Guevara.
- They had a Zoom meeting with Arvest (Bank) to discuss low ROI.

FRIENDS OF THE LIBRARY:

Reported by Library Director Hannah Norris Milligan.

- Approved our LinkedIn Learning grant of \$13,125.
- Still need volunteers at The Friendly Bookstore.
- Carole McCutcheon reported:
 - They made over \$600 from the Brewtastic Book Fair.
 - Bookstore's Grand Opening at their new location is this Saturday from 10am-2pm. There will be free food, lawn games, Disney princesses and more.
 - The public loves the new location.

FINANCIAL REPORTS:

Reported by Library Director Hannah Norris Milligan.

- Board President Brice Wagner asked about the Friends expenses on page 12.
 - Hannah Norris Milligan stated this is from the Summer Reading Program (SRP).
 - Sami Espenschied reminded that account is for all Friends grants but that we only have one at the moment.

DEPARTMENTAL REPORTS:

Reported by Library Director Hannah Norris Milligan.

- Steve Hardin asked if SRP is bilingual.
 - Hannah Norris Milligan affirmed that it is. (Spanish/English)
 - Steve explained that he was asking because he has some clients who are Vietnamese and have trouble locating materials in their language. He asked if we offer materials in Vietnamese.
 - Hannah replied that we do not.

DIRECTOR'S REPORT:

Reported by Library Director Hannah Norris Milligan.

- Last month you requested to see the article of RPL in the magazine.
- City IT is helping us with our computers. Our printers are not compatible.
- Our new furniture (brown side chairs and table/chairs) make everything look new and fresh.
 - Assistant Director Joy Poynor gave a thank you to our custodians David Lopez and Jesse Smith for moving all the furniture around.
- Vacant positions:
 - Nina Darley's husband obtained a new job that required them to move out of state. Therefore, her position of Library Assistant III - Children's (f-t) is now open. We have 2 internal employees interested.
 - Librarian IV - Emerging Technologies is still open. Hannah interviewed a candidate last

Thursday. This position is difficult to fill as it is heavy in Tech and requires someone with a Library degree (MLS or MLIS).

- Crystal Bridges Mobile Art is coming. There will be music and art in the Community Room.
- Dealing with A/C (HVAC) issues in the building.
 - Steve Hardin asked if the A/C is under warranty.
 - Hannah replied that the vendor is pending receipt of a part.
- Policies. Has been digging into all RPL policies. They have not been revised since 2008.

OLD BUSINESS:

None.

NEW BUSINESS:

1. Approval to be closed August 26 & 27, 2022 for annual staff in-service and building maintenance. Reported by Library Director Hannah Norris Milligan.

- Staff In-Service Day and Building repairs and maintenance
- Requesting to be closed on Friday, August 26 and Saturday, August 27, 2022 for these events pending Mayor Hines' approval.

Motion by Stephen Hardin to approve being closed on Friday, August 26 and Saturday, August 27, 2022 for these events pending Mayor Hines' approval.

Second by Debbie Woehr to Approve.

Voice vote: Unanimous – Yes. The resolution is adopted.

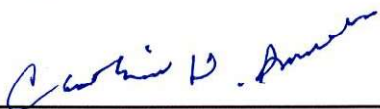
- Steve Hardin asked Hannah how will we let the citizens know of the closings.
 - Hannah responded that we will post physical signs on the front doors, change the message on the phone, and post to social media.

ADJOURN:

Motion by Cindy Holmer, second by Debbie Woehr to Adjourn.

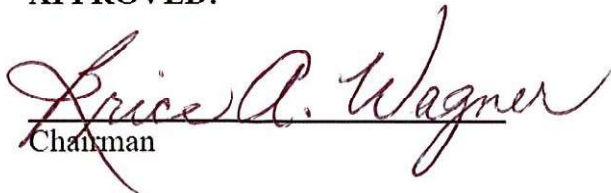
Voice vote: Unanimous – Yes. The resolution is adopted.

ATTEST:



Secretary

APPROVED:



Chairman